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# EXHIBITOR INFORMATION FORM

Dear Exhibitor,

Please confirm your table and chairs requirements and add the details of all the people manning your conference stand via: <http://www.yenexpo.uk/exhibitor-registration/>

If the company name and phone number is the same for all, please just add that to the first person and we will duplicate the rest.

It is recommended that Exhibitors have a minimum of 2 people working the Stand on the day at any one time. Staff can be interchanged throughout the day but we **MUST** know who is attending from the Exhibitors' companies on the day for Health & Safety reasons and name badge preparation.

There is no limit to the number of your staff present throughout the day and/or at any one time. If you need to add more than 6 people in, please click the link again after submission and reenter your details, with new information in the 'Staff' fields.

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Could all attendees also register on the YEN Expo website:

<http://www.yenexpo.uk/attend/>

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If you have any queries please contact:

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**Regards,**

The Yorkshire Enterprise Network Team